# Juna Khatri K C

(909) 485- 7617 | junakhatri@gmail.com | 2250 Par Ln Willoughby Hills, OH 44094 Github | LinkedIn

Ambitious and career driven with a team oriented approach to software development. Continuous learner of new technology, seeking a junior software development position.

### Technical Skills

- Programming: C#, Java, C
- Web Development: HTML, CSS, Javascript, Bootstrap
- IDE: Eclipse, Visual Studio 2017
- Development tools: MS Test, Integration testing, Git

# **Web Classes / Independent Coursework**

- Vending Machine Developed in Java language using OOP fundamentals and FILE.io
- Flooring Mastery Project Console based application developed using Java
- DVD Library Console based Java application, storing DVD information in a text file.
- Developed webpages of a restaurant and album page of a music band using HTML, CSS and Bootstrap

# **Professional Experience**

## **Operations Executive**

Mar 2016 - Aug 2016

Everest Transport, Fontana, CA

- Analyzed, scheduled and tracked orders for deliveries
- Managed and documented daily task including number of orders, brokers and driver details
- Operated software like Fleetmatics, DOT, and PCS to keep track of drivers, order processing
- Prepared IFTA (tax reports) quarterly to calculate miles and fuel tax reports

### Seasonal Sales Associate

Oct 2015 - Dec 2015

Nordstrom, Riverside, CA

- Provided customer service to more than 15 customers daily; share information about products and services
- Deal with customer concerns daily; take or cancel orders on the basis of customer requirements

# Intern

Sept 2013 – May 2015

Rastriya Banijya Bank, Kathmandu, Nepal

- Handled customers' queries, phone calls and dispatched bank statements
- Assisted staffs in cash handling, cash management and data management on a daily basis

#### Education

## **Tech Elevator** – Cleveland, OH

May 2017 - Present

14 Week .NET coding bootcamp focused on developing web based software systems using .NET programming language

## Pokhara University - Kathmandu, Nepal

Sept 2009 - April 2014

Bachelors in Business Administration - Finance

Ranked as 11th Position in Nepal with GPA 3.93/4

Recognized by Prime Minister for Outstanding Student Achievement

## Language

English, Nepali, Hindi